

# County of Jefferson

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**Director**  
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**Sr. Account Clerk**  
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**Account Clerk**  
Mary Ann Shear

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**TO: ALL BIDDERS OF RECORD**

**FROM: JEFFERSON COUNTY PURCHASING DEPARTMENT**

**DATE: MAY 17, 2022**

**RE: BID #22-27 NAME: PURCHASE AND DELIVERY OF EXAM TABLES FOR JEFFERSON COUNTY PUBLIC HEALTH**

### **NOTICE OF ADDENDUM #1**

**Please be advised that the following questions have been submitted:**

*Q: On page 9, are you wanting us to repeat the information on page 10?*

*A: Page 10 is the signature page, you must note if your bid has deviations or not. You need to explain the differences and include a spec sheet.*

*Q: Do you require all four be delivered at the same time or in multiple shipments within a few days of each other?*

*A: All at one and shipping must be included in your bid pricing.*

*Q: If we at Vessell Medical, meet all requirements and is satisfactory to your Purchasing Department, will you award earlier than June 6, 2022.*

*A: No, the formal bid opens on 6/6/22 @ 3:15pm.*

*Q: Page 2, Paragraph #3, you're wanting the original and the copy in separate envelopes inside one envelope loose without binder or reems holding the papers together. You wanting them loose?*

*A: Please include one original and one copy in the same envelope either stapled or paper clipped.*

*Q: What is the complete shipping address for the exam tables? Is it a warehouse or end user facility?*

*A: Jefferson County Public Health, 531 Meade Street, Watertown NY 13601*

*Q: Is there a loading dock or do we need a vehicle with a lift gate?*

*A: No loading dock, we will need a vehicle with a lift gate.*

*Q: Is it delivery only or also installing? If delivering only do you need a 'white glove' delivery or drop off at the dock acceptable?*

*A: Delivery only, drop the items at the facility – no unpacking necessary.*

*Q: The requested model is discontinued by the manufacturer, is there a preferred alternative*

*A: Powermatic Model 4460 exam tables with the same accessories as the original bid specifications.*

*Q: Upon review, if there are bid terms and conditions a Vendor may not be able to agree to, will Jefferson County, NY allow the Vendor to include clarifications and exceptions as part of its bid submission?*

*A: Deviations can be submitted & will be reviewed.*

**Continued on the next page**

Q: Specifically, if there are insurance requirements that a Vendor may not be able to agree to, will Jefferson County, NY consider exceptions to the insurance language.

A: No insurance is required for this bid

Q: Does Jefferson County, NY consider electronic signatures to be valid 'original' signatures (i.e. DocuSign)

A: Signed bids must be mailed or delivered to us by the opening date/time. Bids cannot be accepted electronically.

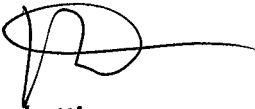
Q: Is there a particular price range that can be considered as a target

A: No

**Please acknowledge receipt of this addendum by returning a signed copy of this notice by fax, email or mail.**

**Please contact our office regarding any questions you may have at (315) 785-3077.**

Sincerely,



**Mark Sachetti**  
**Purchasing Director**  
**MS/kd**

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**Company Name**

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**Authorized Representative Signature**

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**Date**